

# Centennial Christian School

1-206 Yong San Dong 2-ga, Yong San Gu  
Seoul, South Korea 140-833  
Tel: (02) 772-9275·6 · Fax: (02) 772-9272  
[www.ccslions.com](http://www.ccslions.com)



## Records Release Form

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To: **Parent or Guardian**

Please complete this form and send it directly to the Administration, Registrar or Guidance Counselor at your child's current school.

To: **Administrator, Registrar or Guidance Counselor**

The student named below is a candidate for admission to Centennial Christian School. In order to complete his/her admission application, the Centennial Christian School Admission Office needs an official transcript which is complete through the last day of the current/last school year.

If available, please send the transcripts of this student's last two years along with the most current and comprehensive information you may have (i.e.. grades, performance, discipline, evaluation, etc).

(Please Note: Unofficial transcripts will be accepted for a student's initial interview, but official records must be received by CCS before any student will be allowed to complete the admissions process.)

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### OFFICIAL RECORDS REQUEST

Please send directly to the Centennial Christian School Admission Office a complete transcript (for the past year(s) and the current year to date) including any available test data for the student named below. Thank you for your help.

Student's Name: \_\_\_\_\_ Present Grade: \_\_\_\_\_

Name of Student's Current/Last School: \_\_\_\_\_

School Address: \_\_\_\_\_

Please send to:

**Centennial Christian School**  
**Admissions Office**  
1-206 Yong San Dong 2-ga, Yong San Gu  
Seoul, South Korea 140-833

I hereby authorize the release of the above-mentioned information to Centennial Christian School for use in evaluating eligibility for admission.

Signature of Parent or Guardian: \_\_\_\_\_ Date: \_\_\_\_\_